



## How to make a bequest—a form for Wills & Estates

Making a bequest in your Will to Geelong Gallery is a precious gift, one that will be your lasting legacy and contribution to your community.

Since 1896 Geelong Gallery has flourished through the goodwill and extraordinary generosity of many people in the community. The Gallery's first major acquisition in 1900 Frederick McCubbin's *A bush burial* 1890, was bought into the collection through public subscription, and is the basis of our now, nationally important collection.

Financial bequests and gifts of major works of art have enabled the Gallery to develop and expand the building footprint and the institution's rich collection. This support has directly helped us present ground-breaking, exciting exhibitions, and increased access for you, your families and friends to our innovative public and educational programs.

Making a bequest in your Will is a straightforward process. After considering your family and loved ones, you can make a positive difference to Geelong's community and culture by ensuring the Gallery's long-term prosperity.

Whether you are exploring estate planning or have decided to make a bequest, the Gallery staff and legal partners are here to help. We are happy to discuss your special interests or personal requests, and can ensure your legacy is meaningful and transformative for the Gallery.

If you have decided to make a gift to Geelong Gallery in your Will it would be very helpful if you could let us know by completing this form. This does not commit you to a particular course of action or limit your freedom to change your Will in the future. It is simply a statement of your present intentions.

Firstly, please arrange a meeting to discuss your intention to make a bequest with Jason Smith, Geelong Gallery Director & CEO through [jason@geelonggallery.org.au](mailto:jason@geelonggallery.org.au).

Please consider the information provided on page 2 of this document.

It is important that you seek professional advice from your legal adviser when preparing your Will or Codicil to ensure your wishes to donate to the Geelong Gallery are recorded in a legally binding way.

All documentation and contact will be treated with confidentiality and respect.

Please return this form in addition to a copy of the relevant extract of your Will, and letter of confirmation from your legal advisor to:

Jason Smith  
Director & CEO  
Geelong Gallery  
55 Little Malop Street  
Geelong VIC 3220  
+ 61 3 5229 3605



## Making a bequest to Geelong Gallery

Please provide the following information:

I intend to bequeath to Geelong Gallery Incorporated: ABN 93 770 396 335,  
Reg No. A13404R

1. All of my residuary estate  
**or**
2. \_\_\_\_\_ percentage of my residuary estate  
**or**
3. The sum of \$ \_\_\_\_\_  
**or**
4. \_\_\_\_\_ (list asset or assets)

To be applied for the purposes of:

1. Assisting Geelong Gallery for use and benefit at its absolute discretion.  
**or**
2. I confirm that I have included a gift to Geelong Gallery in my Will and I would like my bequest to support:

- Unrestricted Bequest (for use at the Gallery's discretion)
- Named acquisition fund
- Education and Audience engagement
- I have elected to make a donation to the Geelong Gallery Foundation (a separate legal entity dedicated to the long term prosperity of Geelong Gallery)
- Other (please specify) \_\_\_\_\_

Please indicate below (in complete confidence) the approximate value of your gift, or the proportion of your estate, if you are able to do so:

\_\_\_\_\_

Geelong Gallery recommends you make your intentions known to your beneficiaries and/or the executor of your estate to ensure your final wishes of leaving a gift to Geelong Gallery can be carried out as intended.

- I have discussed my wishes with my family and friends and/or the executor of my Will; or
- I do not wish to discuss my bequest with my beneficiaries or executor but am committed to my donation.

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_